



Youth Pastor
Job Description
Revised 9/17/2024

Job Summary

Responsible for leading and implementing youth ministry for middle school (grades 7 and 8) and grades 4-6 that is in line with the mission and strategy of Warsaw Community Church. This would include working as a team with other staff/volunteers. Responsible for working within a family ministry model and developing measures of effectiveness within programming. Responsible for recruiting, training, equipping and development of leaders and volunteers working in the ministries.

Supervisor: Pastor of Children & Student Ministry

Qualifications

1. College Degree Required
2. Proven track record of leading students required
3. Coachable and flexible with high character
4. Commitment to the GROWTH goals for effective achievement of the vision of the church
5. Ability to model, teach, equip, and empower adults and parents as it relates to helping them minister with students
6. Ability to lead volunteers
7. 3+ years of ministry experience

Job Classification

Full Time/Exempt

This Salaried position will typically require 40 hours per week. Days and times worked are flexible based on the strategy of the ministry.

Essential Functions

1. Middle School Youth Pastor

- Provide simple, age-appropriate, Christ-centered activities and programming wherein key biblical truths for adolescents are taught, and healthy relationships are fostered. This role is to spiritually shepherd the students in our ministry.
 - Plan and oversee weekly middle school programming, including Youth Group.
 - Visit students and families at student events during the week.
- Serve as the primary parent contact for middle school students.
- Play key roles on the Sonlight/Student Ministries Team as we plan and carry out effective ministry with students.

2. Sunday Morning Leadership

- Supervise, set up and clean up the Club456 learning environment, in consideration of curriculum and needs of the group.
- Lead the group through transitional elements of the programming, such as beginning the teaching time and dividing into small groups.
- Oversee the check-in and dismissal processes.
- In partnership with the Pastor of Children & Students, review, edit, and prepare curricular material.
- Archive curricular resources each week.
- Communicate with parents of students regularly regarding curriculum, resources, and upcoming events.

3. Volunteer Management & Development

- Responsible for volunteer recruitment for middle schedule and grades 4-6 programs.
- Responsible for ensuring all volunteers are properly onboarded and offboarded, with updated information in CCB
- Equip and empower volunteer staff in the various roles as they are given.
- Coordinate tech volunteers – lead people to implement the support media for each lesson.
- Help to develop volunteer appreciation events, on occasion.
- Meet with volunteers periodically to give vision, guidance, and encouragement. Provide pastoral care to them.

4. Contribute to the Discipline of Youth Ministry in the Warsaw/Winona Lake Area

- Provide content to middle school students that reinforces weekly teaching or discipleship/evangelism.
- Contribute relevant resources to parents, equipping them to be Spiritual leaders to middle school and grades 4-6 students.
- Lead courses, chapel services, and other community events, when appropriate.

5. Special Events

- Develop and lead summer programming and school year events for these program areas.

6. Other WCC Pastoral Duties

- Manage annual budget and physical resources
- Engage with the Curriculum Coordinator to create and refine the curriculum used at WCC
- Participate in general pastoral duties at Warsaw Community Church, which include baptism, funerals, weddings, Pastor On-Duty and Pastor On-Call.
- Attend weekly team and staff meetings.
- Able to lift 25 lbs.